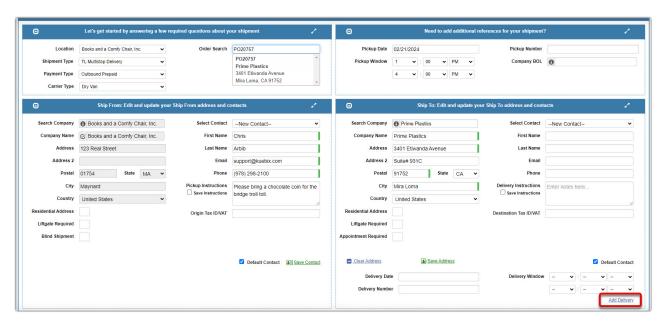
Building a Truckload Multistop Shipment

You can use the **Ship It** page to build a Truckload Multistop Shipment for an order that was passed to Kuebix from your ERP system.

- 1. Go to the **Ship It** page.
- 2. For **Shipment Type**, select **TL Multistop Delivery** or **TL Multistop Pickup**.
- 3. In the **Order Search** field, type in your first order. When you select the order, all shipment information for the order will populate into the appropriate fields.

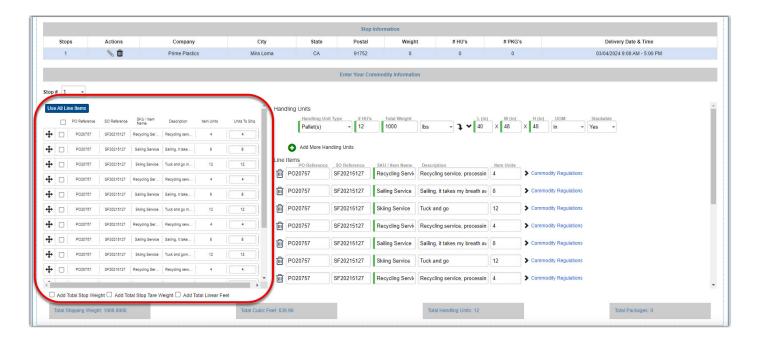
Please Note: Only information passed to Kuebix from your ERP system will be included on this Order.



4. Enter the Delivery Date and Delivery Window, then click **Add Delivery/Add Pickup** to add this stop to your shipment.

Delivery Date	Delivery Window		~	:	2	*		~
livery Number		-	~	:[-	~	170	~

5. This address will create your first stop. Add the items that will be delivered to this location.



- 6. Repeat steps 3-5 to add additional stops and items to this shipment.
- 7. Once all your stops are added, click **Contract Rates** to receive rates and book your shipment.