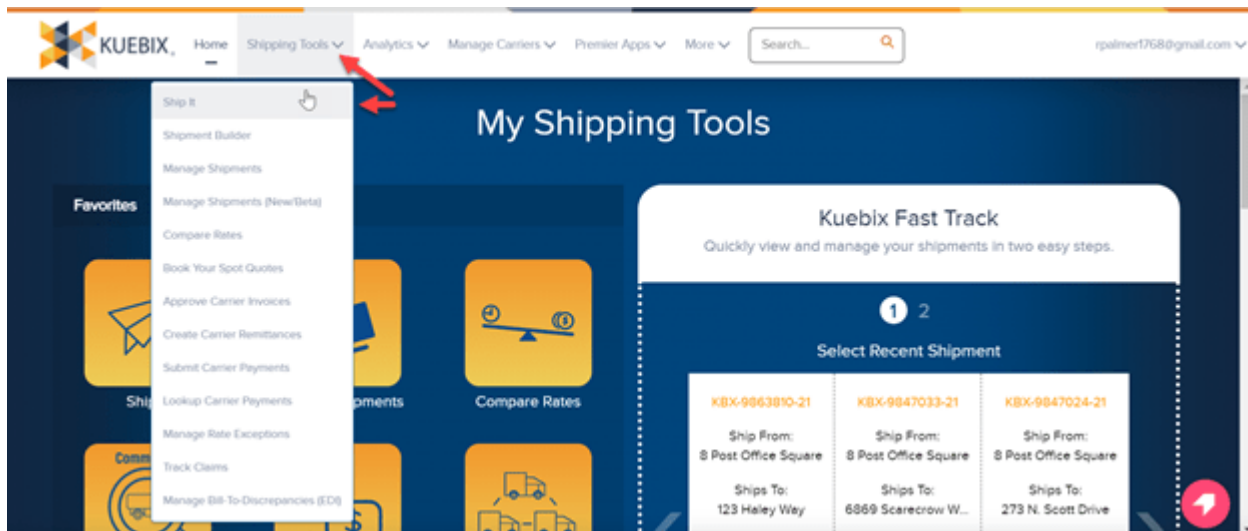


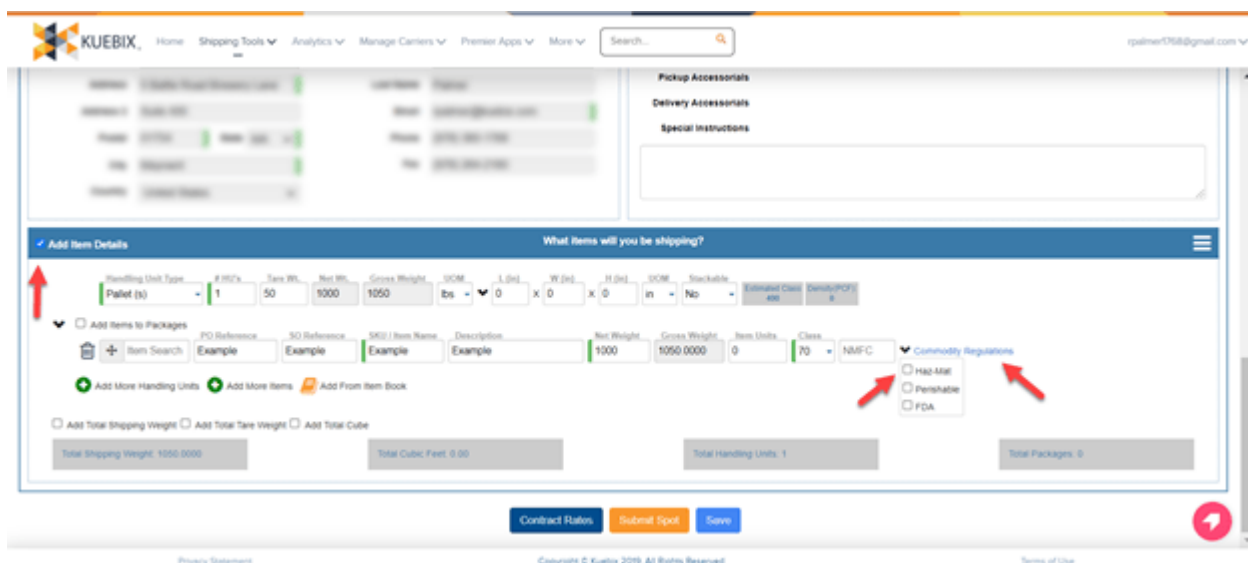
Creating Hazmat Shipments

To create a Hazmat shipment, first, hover your mouse over **Shipping Tools** and click **Ship It**.



On the **Ship It** page, after you fill out or adjust the necessary information, scroll down and click the check box next to **Add Item Details**.

From there, click **Commodity Regulations**. Check **Haz-mat** and a box will pop up requesting all of the details related to the item.



Hazmat Information

Hazmat Type:		
Emergency Response:		Packaging Group: --
UN Number:		Limited Quantity: <input type="checkbox"/>
ERG Number:		Reportable Quantity: <input type="checkbox"/>
Hazmat Description:		
BOL Preview:		

Ok Cancel

Once you click OK, the BOL description for the item will populate as a line item so that Haz-Mat is rated accordingly and captured on the BOL. This will need to be done for each item that is considered Haz-Mat.

To save the Haz-Mat details for future shipments, please use the item book. Instructions for adding items to the item book are available here: <https://help.kuebix.com/knowledge-base/adding-items-to-the-item-book/>