Manage Rate Exceptions

Two grids that MUST be looked at every day:

- Manage Bill-To Discrepancies (EDI) (Orphan Invoices)
- Manage Rate Exceptions

Manage Rate Exceptions

When the AP Record and Carrier Invoice do not match.

- 1. Click on "Quick Actions" and select "View/Edit Rate Exceptions."
- 2. Scroll down to the pricing breakdown and look for the variance marked in red.
- 3. Find out what was charged and why by clicking on "EDI Invoice Details."
- 4. Determine what the agreed payment amount will be and click "Approve" on the amount they want to pay.
 - Enter in any notes that you want to have on record for the invoice.
 (Optional)
 - Choose the Reason for the rate exception. (Optional)
- 5. Once you select "Approve" the amount will be sent to "Create Carrier Remittances."
- 6. Once an invoice is in "Create Carrier Remittances" you are finished with the invoice audit process and the shipment has been written back to your ERP system for payment.

Awarded I Ga Review EDI Im	on Method: Quic DL Number: KBX Rate Quote: RQ-C Shipper: Slopp arrier Pro #; 7234 voice Details	k • -1031849-18 0015692667-18 py Joes 1567940	Rate Exception R Select: Accessorial Charg Billing Wrong Party Class Discrepancy Density Discuss Carrier Appro Carrier Appro	eason(s): Select e v v v v v v v v v v v v v	ted:
Categories		Kuebix & Carrier Rates	Carrier Rates Agreed Pay Amount		A Pay Amount
Rate Details	Expected Carrier Rate	Invoiced Carrier Rate	Carrier Rate Variance	Agreed Rate to Pay	Agreed Variance to Pay
Rate Details 🕶	Expected Carrier Rate \$193.24	Invoiced Carrier Rate \$135.90	Carrier Rate Variance	Agreed Rate to Pay	Agreed Variance to Pay -\$193.24
Rate Details 🔿	Expected Carrier Rate \$193.24 Approve	Invoiced Carrier Rate \$135.90 Approve	Carrier Rate Variance -\$67.34	Agreed Rate to Pay \$0.00 Approve	Agreed Variance to Pay -\$193.24

 $https://help.kuebix.com/wp-content/uploads/2022/01/Invoice-Audit_Manage-Rate-Exceptions.mp4$