## **Reporting Features & Functionality**

Below are the current reporting features available to any Business Pro user. Please note, the below features are available to paid customers only.

- 1. Stock Reports- Kuebix users have access to a suite of 30+ preexisting reports.
- 2. Customized Reports- Kuebix users can create brand new reports or customize existing reports
- 3. Pre-Built Dashboard- Kuebix compiles a series of existing reports and displays the information in chart and graph form on a dashboard.

## **Canned Reports**

1. Kuebix offers pre-existing standard reports to each user. These reports can be accessed directly from the home page and contain any and all prevalent shipping data available on the Kuebix account.

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REPORTS	Report Name	Description 🗸	Folder	Created By	Created On	✓ Subscribed
Recent	Shipments by Time Frame	Shipments by Time Fr	Shipment Reports	Kuebix Production	2/17/2015, 09:17	
Created by Me Private Reports	Digital PROs - How many are left?	This report will show y	Shipment Reports	Kuebix Production	6/27/2017, 11:09	
All Reports	Top 10 Customers	Top 10 Customers	Shipment Reports	Kuebix Production	2/16/2015, 10:05	
	Shipments By Carrier	Shipments By Carrier	Shipment Reports	Kuebix Production	2/10/2015, 16:59	
All Folders	Last Weeks Shipments		Shipment Reports	Kuebix Production	12/12/2014, 15:38	
Created by Me	Carrier On Time Deliveries	Carrier On Time Deliv	Shipment Reports	Kuebix Production	2/16/2015, 15:20	
Shared with Me	Outstanding Accounts Payable	Outstanding Accounts	Financials Reports	Kuebix Production	2/10/2015, 17:33	
FAVORITES All Favorites	Variance Report		Financials Reports	Kuebix Production	7/6/2018, 08:21	
	Open Remittances	Open Remittances	Financials Reports	Kuebix Production	2/10/2015, 18:12	
	Booked Rate Verse Lowest Rate		Private Reports	Jillian Shukri	7/22/2019, 09:46	
	All Shipments		Shipment Reports	Kuebix Production	3/20/2018, 14:45	

2. Each stock report can be exported, as well as filtered by date, to show specific shipment information.

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## **Customized Reports**

1. Kuebix allows each user to create new reports or customize existing reports.

- 2. Creating new reports:
  - 1. Users can choose from many report types when building their report. Each report type will provide different fields and information from the Kuebix account.
  - 2. Users can customize the columns and fields that appear on the report.
  - 3. Filters can be applied to allow only specific information to display on the report.

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## **Pre- Built Dashboards**

- 1. Kuebix has pre-built dashboards available to each paid user
- 2. Dashboards consist of specific reports that are turned into graphs and charts.
- 3. The information to create these graphs and charts is pulled directly from reports.
- 4. Each graph and chart can be downloaded directly from Kuebix.

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View Report (Total Spend by Linehaul)	View Report (Monthly Freight Charges by Carrier)	View Report (Shipments by Time Frame)							