

Shipment Builder

Use the Load Builder to create LTL, truckload and Multi-stop truckload shipments. The user can plan one load at a time, or all loads for the day within a single screen. Once shipments have been created from the Load Builder, they can be tendered to carriers from **Manage Shipments- Saved Status**.

There are four main parts of the Shipment Builder.

The screenshot shows the KUEBIX Shipment Builder interface. It features a top navigation bar with 'Home', 'Shipping Tools', 'Analytics', 'Manage Carriers', and 'More'. A search bar is located in the top right. The main area is divided into several sections:

- 1. Sidebar:** Located on the left, it contains navigation icons and a 'New Route' button. A red circle '1' highlights the sidebar area.
- 2. Load Builder Area:** Below the sidebar, there are fields for 'Route Name', 'Search Order #', and buttons for 'Create Shipment' and 'Delete Plan'. A red circle '2' highlights this area.
- 3. Shipment Building Area:** The main central area, currently empty, with a message 'Shipment legs will be calculated from orders.' A red circle '3' highlights this area.
- 4. Orders Table:** A table below the main area showing a list of orders. The table has columns for Action, Order #, Status, PO Type, Incoterms, Cube, Temperature min, Temperature max, POLine Rollup Min Temp, POLine Rollup Max Temp, Weight, Pallets, Released By User, and Incoterm Location. One order (PO201028) is selected, and a red circle '4' highlights the table.

At the bottom of the screenshot, there are links for 'Privacy Statement', 'Copyright © Kuebix 2019 All Rights Reserved', and 'Terms of Use'.

1. The Sidebar



The Sidebar - from here Preplanned shipments can be revealed/hidden when in the Load Builder view.



The Load Builder - shows Preplanned loads, the Shipment Building Area, and the

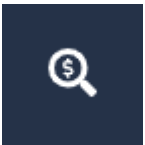
Orders that have been sent to Kuebix.



Order Management - Displays the orders that have been sent to Kuebix. Orders can be filtered by temperature type.



Manage Shipments - quickly access the Manage Shipments Grid without leaving the Shipment Builder.



Load Match - currently in development, more info to come!

2. **Preplanned Loads** - Preplanned loads (preplans) are orders that have been built with but are not yet on a shipment. Orders on preplans can be created, deleted and edited.

3. **The Building Shipment Area** - From here you can add multiple orders to a single shipment, name a preplan, and update pickup/delivery dates.

4. **Orders** - The list of all orders that have been sent to Kuebix. Orders can be filtered by pickup dates, delivery dates, shipping location, etc.



Left to right - Recall recently removed orders, clear filters, sort shipments by hot temp, sort shipments by cool temp, sort shipments by cold temp, refresh the grid,

and choose columns. Hovering over the icon will also show the action.

To create a shipment with a single order:

1. Locate the desired order by searching in the column headers, (e.g. order number, shipping address, pickup date).
2. Click the checkbox to the left of the correct order.
3. Click the green “Build Selected” button.
4. The built order will be visible with any other pre-planned loads in the left column.
5. Finalize the order by clicking the check box in the left column and selecting “Create Shipments” **or** you can wait until you finish building any other pre-planned loads, select all loads using the check boxes, and then click “Create Shipments”.

The screenshot shows a software interface for creating a shipment. The interface is divided into several sections:

- Left Sidebar:** Contains a search bar for "Order #", a "New Route" button, and a "Create Shipment" button. A red callout box with the number "5" points to the "Create Shipment" button.
- Main Area:** Displays a table of orders with columns for Order #, Status, PO Type, Incoterms, Cube, Temperature min, Temperature max, POLine Rollup Min Temp, POLine Rollup Max Temp, Weight, Pallets, and Released By User. A red callout box with the number "1" points to the search bar in the "Order #" column. A red callout box with the number "2" points to the checkbox next to the order PO20757. A red callout box with the number "3" points to the "Build Selected" button.
- Bottom Section:** Shows a summary of the selected shipment: "RT-0013147-21", "350 lbs", and "2 Stops". A red callout box with the number "4" points to the checkbox next to this shipment.

Finalized loads can now be tendered and booked with a carrier, or spot quotes can be requested.

Creating a Multi Order Shipment

1. Select the desired PO by searching the column headers, or by sorting.
2. Once located, click the check box to the left of the PO. Repeat steps 1 and 2

for any/all additional POs you'd like added to the shipment.

3. Once POs are all selected, click the blue "Add" button. This triggers the total weight to be calculated, and adds stops to the shipment.
4. If needed, re-order or sequence the stops as needed.
5. Orders can be removed by clicking the X next to the order number, in the order column.
6. Click "Build Plan", in the upper right corner.

Stops: 3 Pallets: 6 Cube: 0 Route Name: _____ Edit Build Plan
Miles: 2,942 Weight: 700 Units: 240 View Map 6

| Stop # | Stop Date | Stop Type | Orders | SKU | Account | Location |
|--------|-----------|-----------|----------------------|-----|-------------------------------|---------------|
| 1 | | Pickup | PO20756 X | | Books and a Comfy Chair, Inc. | Maynard, MA |
| 2 | | Pickup | PO20757 X | | Books and a Comfy Chair, Inc. | Maynard, MA |
| 3 | | Delivery | PO20756 X More... | | Prime Plastics | Mira Loma, CA |

Remove All Orders

Orders

3 Add Build Selected Selected: 3 Weight: 40,508 Pallets: 3 Cube: 0 Units: 120

| Order # | Status | PO Type | Incoterms | Cube | Temperature min | Temperature max | POLine Rollup Min Temp | POLine Rollup Max Temp | Weight | Pallets | Released By User |
|----------|----------|---------|-----------|------|-----------------|-----------------|------------------------|------------------------|--------|---------|------------------|
| PO20756 | Released | Normal | | 0 | | | | | 4 | 3 | |
| PO20757 | Released | Normal | | 0 | | | | | 4 | 3 | |
| PO201028 | Released | Normal | | 0 | | | | | 40500 | 0 | |
| PO20759 | Released | Normal | | 0 | | | | | 4 | 0 | |

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Once built, select your shipment and "Create Shipment" from the preplanned loads in the left column, or continue building additional shipments, and select all shipments and "Create Shipments".

Using the "Build Selected" button will create a single shipment with a single order.

Adding Orders to a Pre-Planned Load

1. Locate and select the pre-planned load.
2. After the pre-planned load is selected, it will appear in the load building section.
3. Search and select any orders you would like to add.
4. Click "Add"

5. If needed, re-order stops.

6. Click update to save your changes to the load.

The screenshot displays the KUEBIX shipping management interface. At the top, there is a navigation bar with the KUEBIX logo and menu items: Home, Shipping Tools, Analytics, Manage Carriers, and More. A search bar is located on the right. The main content area is divided into several sections:

- Route Configuration:** Shows "All Routes" and "All Equipment Types" dropdowns. A "Route Name" input field and a "New Route" button are present. Summary statistics include "Stops: 2", "Pallets: 3", "Cube: 0", "Miles: 2,940", "Weight: 350", and "Units: 120". Buttons for "Edit", "Update", "View Map", and "Cancel Update" are visible.
- Stop Management:** A table lists stops with columns for Stop #, Stop Date, Stop Type, Orders, SKU, Account, and Location. Stop 1 is a Pickup at Books and a Comfy Chair, Inc. (Maynard, MA). Stop 2 is a Delivery at Prime Plastics (Mira Loma, CA). A "Remove All Orders" button is located below the table.
- Orders Grid:** A table with columns: Action, Order #, Status, PO Type, Incoterms, Cube, Temperature min, Temperature max, POLine Rollup Min Temp, POLine Rollup Max Temp, Weight, Pallets, and Released By User. Three orders are listed: PO20756 (Released, Normal, 0 cube, 4 weight, 3 pallets), PO201028 (Released, Normal, 0 cube, 40500 weight, 0 pallets), and PO20759 (Released, Normal, 0 cube, 4 weight, 0 pallets). Buttons for "Add" and "Build Selected" are at the top left of the grid.

Red circles with numbers 1 through 6 are overlaid on the interface to highlight specific actions: 1 (Stop 1), 2 (Route Name), 3 (Order # PO20756), 4 (Add button), 5 (Stop 2), and 6 (Update button).

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Once the loads have been created and saved, they can be accessed via the Manage Shipments Grid.